

## Introduction

Complimentary registration to an AIAA event may be offered to various attendees. Since the eligibility for complimentary registration, and the amenities included can vary, this document will define the process by which comps are determined, list the categories of registrations, and define the amenities included in the comp.

## Categories of Complimentary Registrations

### **Award Winner Complimentary**

Access to the Full Conference registration, including all associated food functions.  
Eligible attendees: National and Service award winners

### **Continuing Education Instructors Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.  
Eligible attendees: Course or workshop instructors for in-person events.

### **Corporate Member Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.  
Eligible attendees: Attendees employed by an AIAA Corporate Member organization. The number of available registrations per organization varies by membership level and may be provided to the attendee by the Corporate Member organization.

### **Exhibitor**

Access to exhibit hall, including setup hours.  
Eligible attendees: Exhibiting company representatives. The number of available registrations per organization varies by booth size.

### **Exhibits Only**

Access to exhibit hall  
Eligible attendees: Attendees only accessing the exhibit hall for in person events (as applicable).

### **Editor-in-Chief Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.  
Eligible attendees: Editor in Chief attendees as defined by the Publications department.

### **GC/Plenary/F360/Macro/Meta/Micro/FTC Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.

Eligible attendees: Guiding Coalition (GC) members, Plenary, Forum 360, Macro, Meta and Micro speakers, Forum Technical Chairs (FTC), and their deputies

### **Media Conference Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.

Eligible attendees: Media attendees as defined by the Communications department.

### **SPARCS\***

Access to sessions, exhibit hall, and limited food events.

Eligible attendees: Employees of Lockheed Martin. The number of registrations available are very limited. Contact [ChrisS@aiaa.org](mailto:ChrisS@aiaa.org) for information on who to contact at LM for approval.

\*Not available at all AIAA Events

### **Sponsorship Full Complimentary**

Access to the Full Conference registration, including all associated food functions and online proceedings.

Eligible attendees: Attendees employed by sponsor organizations. The number of registrations available are limited to the sponsorship agreement and provided to the attendee by the sponsoring organization.

### **Other**

There may be other packages arranged through technical committees, student activities, the diversity working group, etc. Please contact your AIAA staff liaison for more information.

## **Event Participation that Requires Payment**

Any other means of event participation must pay the registration fee as indicated. The following list are examples of an attendee who is required to pay: paper presenter, technical discipline chair, session chair, technical panel speaker, invited technical speaker, technical lecturer, support staff, workshop, and course attendees.